Efficient Charting and Care Plan Utilization

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What is Efficient Charting?

Efficiency:

The comparison of what is actually produced or performed with what can be achieved with the same consumption of resources (money, time, labor, etc.). It is an important factor in determination of productivity.

In other words:

- Time is Money!
- Less Clicks, More Action

Efficient Charting quite simply is getting the work done with the least amount of Effort.

Source: [http://www.businessdictionary.com/definition/efficiency.html](http://www.businessdictionary.com/definition/efficiency.html)
What we are learning today:

1. How to utilize Macros inside a Patient Encounter
2. How to create your own Macros
3. How to utilize pre-existing templates and creating your own
4. How to utilize Care Plans
5. How to create your own Care Plans
Using Macros:

Macros provide a means to pull information from elsewhere in the EMR into the current text-entry area. They can be used to great effect within templates or directly within patient charts.

Entering Macros

Macros can be manually typed into any text area of the EMR, provided you know the macro you're looking to use. Type the Macro name and Press Ctrl + Space bar

OR

Press Ctrl + Down Arrow for a full list of Macros you can choose from and select the appropriate Macro.
Creating your own Personal Macros:

1. Go to “Profile”

2. Go to “Macros”

3. Click on “New”
Using Existing Templates:

Are you familiar with the templates that are available to you?
Using Existing Templates:

Do you know how to quickly find those templates and mark them as favourites for yourself or for the clinic?

1. Start a Task
2. Select the appropriate Category
3. Go to “Template” and Find “Task or Observation” Template
4. Find your Template and mark it as user or clinic favourite
Creating your Own Templates:

1. Start a Task like normal and fill out the data

2. Save as a Template
What are Care Plans:

Care Plans are sets of actions that can be condition or disease specific that will evoke standardized patient care that can include set of tasks such as recalls, interventions, medications, requisitions, consults, etc.

Care Plans can be created to facilitate a faster creation of Profile items (current conditions/diagnosis, family history, surgical history, lifestyle information). They can also include medication templates that are either disease specific for a disease specific care plan or most commonly prescribed medications. Custom or standard lab and investigation requisitions can be included in the care plan as well.

Users have the ability to either choose specific items or sets of items within a care plan to apply to a patient's chart or apply a care plan in full. Multiple care plans or parts of care plans can be applied to a patient's chart within a single visit.
Using Care Plans:

1. Select your Care Plan

2. Select the Appropriate Items
Modify Existing Care Plans:

1. Go to “Templates”
2. Go to “List”
3. Select the Care Plan you would like to modify
4. Add Tasks, Meds, Profile Items and etc. like you would any regular visit
Create a New Care Plan:

1. Go to “Templates”

2. Click on “New”

3. Give your Care Plan a Name

4. Add Tasks, Meds, Profile Items and etc. like you would any regular visit
Questions
TELUS Practice Consulting

- Increase your EMR work efficiency
- Take advantage of EMR features you are not currently using to full potential
- Address your reporting needs
- Maximize your provincial billing

Services
- Custom Advanced training
- Workflow analysis & optimization
- Billing optimization
- Site technical consulting
- Change management
- Database mergers and separations

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